

# Harvard Style Referencing

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Use the name of the author, followed by the year of publication when citing references within the text of an article. Where authors of different references have the same family name, include the author's initials in the in-text citation i.e. (Hamilton, C.L. 1994) or C.L. Hamilton (1994). If two or more authors are cited at the same point in the text then they are included in the same in-text citation, separated by a semicolon e.g. (Brown, 1991; Smith, 2003). They are presented alphabetically by author.

When directly quoting from another source, the relevant page number **must** be given and quotation marks placed around the quote.

The reference list is arranged alphabetically by author. Where an item has no author it is cited by its title, and ordered in the reference list or bibliography alphabetically by the first significant word of the title. The Harvard style requires the second and subsequent lines of the reference to be indented, as shown in the examples below, to highlight the alphabetical order.

Books	In-Text Example	Reference List Example
<i>Single Author</i>	'The theory was first propounded in 1993' (Comfort, 1997, p. 58) <b>OR</b> 'Comfort (1997, p. 58) claimed that...'	Comfort, A. (1997) <i>A good age</i> , Mitchell Beazley, London.
<i>2 or 3 Authors</i>	(Madden & Hogan, 1997, p. 45) <b>OR</b> Madden and Hogan (1997, p. 45) discuss this idea...	Madden, R. & Hogan, T. (1997) <i>The definition of disability in Australia: moving towards national consistency</i> , Australian Institute of Health and Welfare, Canberra.
<i>4 or more Authors</i>	(Leeder et al. 1996, p. 69)	Leeder, S.R., Dobson, A.J., Gibbers, R.W., Patel, N.K., Mathews, P.S., Williams, D.W. & Mariot, D.L. (1996) <i>The Australian film industry</i> , Dominion Press, Adelaide.
<i>No Author</i>	'This was apparently not the case before about 1995' ( <i>Advertising in the Western Cape</i> , 1990, p. 14)... <b>OR</b> 'In <i>Advertising in the Western Cape</i> (1990, p. 14) it was claimed that...'	<i>Advertising in the Western Cape</i> (1990) ABC Publishers, Cape Town.
<i>Multiple Works by Same Author</i>	'University research (Brown, 1982, 1988) has indicated that...'	Brown, P. (1982) <i>Corals in the Capricorn group</i> , Central Queensland University, Rockhampton. Brown, P. (1988) <i>The effects of anchor on corals</i> , Central Queensland University, Rockhampton. <b>Order chronologically in the reference list.</b>
<i>Multiple Works Published in the Same Year by the Same Author</i>	'In recent reports (Napier, 1993a, 1993b)...' <b>Use a/b etc. to differentiate between works in same year.</b>	Napier, A. (1993a) <i>Fatal storm</i> , Allen & Unwin, Sydney. Napier, A. (1993b) <i>Survival at sea</i> , Allen & Unwin, Sydney. <b>Order alphabetically by title in the reference list.</b>

Editor	(Kastenbaum, 1993, p. 78)	Kastenbaum, R. (ed.) (1993) <i>Encyclopedia of adult development</i> , Oryx Press, Phoenix.
Article or Chapter in a Book	As discussed by Blaxter (1976, p. 101)...	Blaxter, M. (1976) Social class and health inequalities, in C. Carter & J. Peel (eds.), <i>Equalities and inequalities in health</i> , Academic Press, London, pp. 120-135.
Article or chapter in a book – no author	( <i>Solving the Y2K problem</i> , 1997, p. 23).	Solving the Y2K problem (1997) in D. Bowd (ed.), <i>Technology today and tomorrow</i> , Van Nostrand Reinhold, New York, p. 27.
Brochure	(Research and Training Centre, 1993, p. 2)	Research and Training Centre on Independent Living (1993) <i>Guidelines for reporting and writing about people with disabilities</i> [Brochure], 4th edn, Research and Training Centre, Lawrence, KS. <b>The publisher's name may be abbreviated if it is also the author.</b>
E-Book	(Pettinger, 2002)	Pettinger, R. (2002), <i>Global organizations</i> , Capstone Publishing, Oxford. Retrieved September 28, 2004, from NetLibrary database.
Thesis	(Jones, 1998, p. 89)	Jones, F. (1998) The mechanism of Bayer residue flocculation, PhD Thesis, Curtin University of Technology. Retrieved December 21, 2005, from Curtin University of Technology Digital Theses.
Conference Proceeding	(Debono, 2000)	Debono, C. (2000) The National Trust into the new millennium, <i>Proceedings of the ninth meeting of the International National Trust</i> , Australian Council of National Trusts, Alice Springs, NT, pp. 44-6. Retrieved January 20, 2006, from Informit Online database.
Annual Report of an Organization	(Department of Transport and Regional Services, 2001) <b>OR</b> Billabong's annual report (2005)	Department of Transport and Regional Services (2001) <i>Annual report 2001-2002</i> , Canberra. <b>OR</b> Billabong International Ltd. (2005) <i>Annual report 2005 – brands</i> . Retrieved January 27, 2006, from Connect4 database.
Image in a Book	The poster 'Buy Australian Apples' (Cowle & Walker, 2005, p. 65)	Cowle, C. & Walker, D. (2005) <i>The art of apple branding</i> , Apples from Oz, Hobart.

Print Journals	In-Text Example	Reference List Example
Article	As mentioned by Wharton (1996, p. 8)...	Wharton, N. (1996) 'Health and safety in outdoor activity centres', <i>Journal of Adventure Education and Outdoor Leadership</i> , vol. 12, no. 4, pp. 8-9.
Article – No Author	'It's a growing problem in the U.K.' ( <i>Anorexia nervosa</i> , 1969, p. 530)...	Anorexia nervosa (1969) <i>British Medical Journal</i> , vol. 1, pp. 529-30.
Newspaper/Magazine Article	(Towers, 2000)	Towers, K. (2000) Doctor not at fault: coroner, <i>Australian</i> , 18 January, p. 3.
Newspaper Article – No Author	.....in the <i>Sydney Morning Herald</i> (24 January, 2000, p. 12)	<b>Provide all the details in the in-text citation – no need for an entry in the reference list.</b>
Press Release	(Watersmith, 2000)	Watersmith, C. (2000) <i>BHP enters new era</i> , media release, BHP Limited, Melbourne, 1 March.

Electronic Journals	In-Text Example	Reference List Example
Full text from an electronic database	(Madden, 2002)	Madden, G. (2002) Internet economics and policy: an Australian perspective, <i>Economic Record</i> , vol. 78, no. 242, pp. 343-58. Retrieved October 16, 2002, from ABI/INFORM Global database.
Full text from an electronic database – no author	'The internet has had a huge impact on the Australian economy' ( <i>Internet economics and policy</i> , 2002, p. 350)	Internet economics and policy: an Australian perspective (2002) <i>Economic Record</i> , vol. 78, no. 242, pp. 343-58. Retrieved October 16, 2002, from ABI/INFORM Global database.
Full text newspaper, newswire or magazine from an electronic database – no author	(WA packed with overseas appeal, 2004)	WA packed with overseas appeal (2004) <i>West Australian</i> , 12 November, p. 47. Retrieved November 13, 2004, from Factiva database.
Full text from the internet	It was proposed by Byrne (2004) that...	Byrne, A. (2004) The end of history: censorship and libraries, <i>The Australian Library Journal</i> , vol. 53, no. 2. Retrieved November 16, 2004, from <a href="http://www.alia.org.au/publishing/alj/53.2/full.text/byrne.html">http://www.alia.org.au/publishing/alj/53.2/full.text/byrne.html</a>
Article from database on CD-ROM (BPO)	(La Rosa, 1992, p. 58)	La Rosa, S.M. (1992) Marketing slays the downsizing dragon, <i>Information Today</i> , vol. 9, no. 3, pp. 58-9. Retrieved October 16, 2002, from UMI Business Periodicals Ondisc database.

Secondary Sources	In-Text Example	Reference List Example
Book	'Including neuralgia' (Carini and Hogan, cited in Thibodeau & Patton, 2002, p. 45) <b>OR</b> Carini and Hogan (cited in Thibodeau & Patton, 2002, p. 45)...	Thibodeau, G.A. & Patton, K.T. (eds.) (2002) <i>The human body in health and disease</i> , Mosby, St. Louis, Mo. <b>Record the book that you actually sourced.</b>
Journal Article	'...origins of neuralgia' (Carini and Hogan, cited in Patton, 2002, p. 2154) <b>OR</b> Carini and Hogan (cited in Patton, 2002)	Patton, K.T. (2002) Neuralgia and headaches, <i>Science</i> , vol. 4, pp. 2153-55. <b>Record the journal that you actually sourced.</b>

World Wide Web	In-Text Example	Reference List Example
Document on WWW	It's essential you learn how to reference' (Dawson et al. 2002).	Dawson, J., Smith, L., Deubert, K. & Grey-Smith, (2002) ' <i>S' Trek 6: referencing, not plagiarism</i> . Retrieved October 31, 2002, from <a href="http://studytrekk.lis.curtin.edu.au/">http://studytrekk.lis.curtin.edu.au/</a>
Document on WWW – No article title	The final exam timetable was made available in November (Curtin University of Technology, 2004).	<i>Curtin University of Technology</i> (2004) Retrieved October 16, 2004, <a href="http://www.curtin.edu.au">http://www.curtin.edu.au</a>
Document on WWW – No author	( <i>Leafy seadragons and weedy seadragons</i> , 2001)	<i>Leafy seadragons and weedy seadragons</i> (2001) Retrieved November 13, 2002, from <a href="http://www.windspeed.net.au/~jenny/seadragons/">http://www.windspeed.net.au/~jenny/seadragons/</a>
Document on WWW – No date	(Royal Institute of British Architects, n.d.)	Royal Institute of British Architects (n.d.) <i>Shaping the future: careers in architecture</i> . Retrieved May 31, 2005, from <a href="http://www.careersinarchitecture.net/">http://www.careersinarchitecture.net/</a>
Image on the Web	The image of the bleached coral ( <i>Coral bleaching and mass bleaching events</i> , 2002)	<i>Coral bleaching and mass bleaching events</i> [Image] (2002) Retrieved September 2, 2005 from <a href="http://www.gbrmpa.gov.au/corp_site/info_services/science/bleaching">http://www.gbrmpa.gov.au/corp_site/info_services/science/bleaching</a>

Government Publications	In-Text Example	Reference List Example
Act of Parliament	The Commonwealth's <i>Copyright Act, 1968</i> ... [future references do not include date]	<b>Legislation is included in a list of references only if it is important to an understanding of the work. Set the list apart from the main body of the reference under the subheading 'Legislation'. Short title, Date (Jurisdiction) eg. <i>Copyright Act, 1968</i> (Cwlth). If legislation is obtained from an electronic database, add a retrieved statement as for electronic journal articles.</b>
Cases	<i>The State of New South Wales v. The Commonwealth</i> (1915) 20 CLR 54	<b>Legal authorities are included in a list of references only if they are important to an understanding of the work. Set the list apart from the main body of the reference under the subheading 'Legal Authorities'.</b>
Australian Bureau of Statistics Bulletin	(Australian Bureau of Statistics, 1999)	Australian Bureau of Statistics (1999) <i>Disability, ageing and careers: summary of findings</i> , cat. no. 4430.0, ABS, Canberra.
Australian Bureau of Statistics from AusStats	(Australian Bureau of Statistics, 1999)	Australian Bureau of Statistics (1999) <i>Disability, ageing and careers: summary of findings</i> , cat. no. 4430.0, ABS, Canberra. Retrieved October 14, 2002, from AusStats database.
Census Information	Australian Bureau of Statistics (2001)	Australian Bureau of Statistics (2001) <i>Census of population and housing: B01 selected characteristics (First release processing) postal area 6050</i> , Retrieved November 20, 2002, from AusStats database.
Government Report	(Resource Assessment Commission, 1991)	Resource Assessment Commission (1991) <i>Forest and timber inquiry: draft report</i> , vol. 1, Australian Government Publishing Service, Canberra.
Patent	U.S. Patent No. 4554399 (1985)	Cookson, A.H. (1985) <i>Particle trap for compressed gas insulated transmission systems</i> , U.S. Patent 4554399.
Standard	(Standards Australia, 1997)	Standards Australia (1997) <i>Size coding scheme for infants' and children's clothing – underwear and outerwear</i> , AS 1182-1997. Retrieved January 10, 2006, from Standards Australia Online database.

Other Sources	In-Text Example	Reference List Example
<i>Personal communication, e-mail and discussion lists with no web archive.</i>	'It was confirmed that an outbreak occurred in London' (S. Savieri, 1999, pers. comm., 24 April).	<b>Not included in reference list as they cannot be traced by the reader.</b>
<i>videorecordings</i>	<i>(Grumpy meets the orchestra, 1992)</i>	<i>Grumpy meets the orchestra</i> (1992) videorecording, Australian Broadcasting Corporation, Sydney. Featuring the Sydney Symphony Orchestra. <b>Special information may be noted after the citation.</b>
<i>Television and radio programmes</i>	<i>(What are we going to do with the money? 1997)</i>	<i>What are we going to do with the money?</i> (1997) television programme, SBS Television, Sydney, 8 August.
<i>Podcasts</i>	<i>(The wings of a butterfly - children, teenagers and anxiety, 2005)</i>	The wings of a butterfly - children, teenagers and anxiety (2005) podcast radio programme, ABC Radio National, Sydney, 10 September. Retrieved September 16, 2005, from <a href="http://www.abc.net.au/podcast/default.htm#mind">http://www.abc.net.au/podcast/default.htm#mind</a>
<i>CD-ROMS</i>	<i>(Dr Brain thinking games, 1998)</i>	<i>Dr Brain thinking games</i> (1998) CD-ROM, Knowledge Adventure Inc., Torrance, California.
<i>ERIC document (microfiche)</i>	Davis and Lombardi (1996) put forward the proposal that...	Davis, R.K. & Lombardi, T.P. (1996) The quality of life of rural high school special education graduates, in <i>Rural goals 2000: Building programs that work</i> . ERIC Document No. 394765, microfiche.
<i>E-mail discussion list – web archive</i>	(Little, 2002)	Little, L. (2002) Two new policy briefs, ECPOLICY discussion list, 16 April. Retrieved November 13, 2002 from <a href="http://www.askeric.org/VirtualListserv_Archives/ECPOLICY/2002/Apr_2002/Msg00003.html">http://www.askeric.org/VirtualListserv_Archives/ECPOLICY/2002/Apr_2002/Msg00003.html</a>